

Governor General Foot Guards Regimental Association

Annual General Meeting

September 26, 2017

I. **Call to Order**

President Darren Fleming called the meeting to order at 2000h at Cartier Square Drill Hall.

II. **Period of Silence in respect of our fallen comrades**

The President noted that the moment of silence in memory of our fallen comrades was to be held at the reunion dinner.

III. **Self-Introduction**

Sgt Orton recognized motion, Seconded by Sgt Vanveen

IV. **Quorum determined**

- a. Quorum was determined to have been met since the bulk of the parading regiment was in attendance.

V. **Reading of minutes of previous meeting**

- a. The minutes were read and accepted. There was a correction that the budget should have included \$1000 allocation per annum to the 150th campaign

VI. **Reading of correspondence**

VII. **Elections of Directors**

- a. **Vice President of Social Activities & Membership**
Colin Muldoon, acclaimed as he was acting in the role
- b. **Vice President of Fundraising (VP Fundraising)**
Paul Keogh, acclaimed as he was acting in the role
- c. **Chief Financial Officer (CFO)**
Jamie Bell elected: Nominated by Kevin Mclean, Seconded by MCpl Mcleod
- d. **Secretary**
Alana Ali acclaimed as she was acting in the role
- e. **Members at Large**
Adam Orton nominated Kyle Krego.
Martin Lane nominated Ivan Gubr & Arthur McKenzie
Kyle Krego nominated Mcpl. Mitarez
Motion to accept 4 members at large by Pres Fleming. Seconded by Wayne Younghusband. Motion carried

VIII. **Chief Financial Officer's Report**

- a. Jamie Bell presented the budget as shown on Schedule "A" and the financial statements as summarized on Schedule "B"
 - a. Projected Revenue: \$4,000 (dues) and \$25,000 collected from the Guards Ball
 - b. Est. Revenue Total: \$44,100

- c. Expense Total: \$4,409
- d. Only spend \$1,000 and collect donations (1-5years) and through fundraising initiatives promote esprit de corps and generate new ideas
- e. Motion to accept the budget: Kevin MacLean, 2nd by Mcpl McLeod

IX. **VP Social Activities & Membership Report**

Pres. Fleming spoke on behalf of the social committee. It was discussed that all three messes had been polled and that the Lac Leamy Casino was the desired venue for the Guards Ball.

The membership was reminded that the Friday open house would have all 3 messes open. Jamie Bell mentioned that members interested in participating should see Colin Muldoon.

X. **VP Communications Report**

Adam Orton mentioned how this aspect of the association was essential for growing support

XI. **VP Fundraising Report**

Paul Keogh was introduced in this role.

XII. **VP History & Traditions Report**

- a. Jim discusses focusing on understanding the history of the band

XIII. **Investment Committee**

A prepared motion to amend the investment activities of the Sentry fund had been circulated in the Guards Star but was tabled until further notice.

XIV. **Additional Committees as appointed by the President**

XV. **Unfinished business**

- a. Change Bylaws to incorporate a change of membership

XVI. **New business**

- a. Kit Shop business operations to move inventory to the CANEX
- b. Cpl Gregory requests to move the sales of Guards T-Shirts as well
- c. Kevin Maclean submitted two motions to amend the bylaws to no longer require dues for former server members as shown on Schedule "C". 1st motion seconded by Cpl Gregory, 2nd motion seconded by Cpl Lutz. Both motion carried.

XVII. **Treasurer (funds to be voted)**

- a. Funds allocated by the executive committee were approved: Motioned by: ??

XVIII. **President's Draw (if held)**

XIX. **Loyal Toast:** Motion to ship loyal toast – motioned by Marty Lane, Seconded by Cpl Liang

XX. **Adjournment:** Adj MWO Ducett, Seconded by Cpl Lian

Schedule "A" 2017/2018 Budget

GGFG Association Budget 2017-18

Revenue

Membership dues	4,000
Regimental Ball	25,000
Renunion Weekend	6,800
Kit Shop	3,000
Donations	300
150 Anniversary	5,000
TOTAL REVENUE	<u>\$ 44,100</u>

Expenses

Regimental Ball	24,000
Renunion Weekend	6,700
Kit Shop	3,000
Donations expense	25
150 Anniversary expenses	8,700
Administration	215
In Memorium	100
Good Works	1,200
Business fees and Licenses	40
Bank Charges	60
TOTAL EXPENSES	<u>\$ 44,040</u>

NET INCOME	<u>\$ 60</u>
-------------------	---------------------

Membership dues 2017-18

Rank	Dues	Members	Total dues
Jr	\$15	197	\$ 2,955.00
Other	\$25	46	\$ 1,150.00
TOTAL		243	\$ 4,105.00

Schedule "B" 2016/2017 Financial Statement

Summary of financial positions

Description of financial positions	Line number	Answer
Did the charity own land and/or buildings?	4050	No
Total assets (including land and buildings)	4200	\$ 167,585
Total liabilities	4350	\$ 153,669
Did the charity borrow from, loan to, or invest assets with any non-arm's length persons?	4400	No

Summary of revenue

Description of revenue	Line number	Answer
Did the charity issue tax receipts for gifts?	4490	No
If yes , enter the total eligible amount of all gifts for which the charity issued tax receipts.	4500	n/a
Total amount of 10 year gifts received	4505	n/a
Total amount received from other registered charities	4510	n/a
Total other gifts received for which a tax receipt was not issued by the charity (excluding amounts at lines 4575 and 4630)	4530	\$ 109
Did the charity receive any revenue from any level of government in Canada?	4565	No
If yes , total amount received	4570	n/a
Total tax-receipted revenue from all sources outside of Canada (government and non-government)	4571	n/a
Total non tax-receipted revenue from all sources outside of Canada (government and non-government)	4575	n/a

Total non tax-receipted revenue from fundraising	4630	\$ 29,243
Total revenue from sale of goods and services (except to any level of government in Canada)	4640	\$ 3,727
Other revenue not already included in the amounts above	4650	n/a
Total revenue (add lines 4500, 4510 to 4570, and 4575 to 4650)	4700	\$ 33,079

Summary of expenditures

Description of expenditures	Line number	Amount
Professional and consulting fees	4860	n/a
Travel and vehicle expenses	4810	n/a
All other expenditures not already included in the amounts above (excluding gifts to qualified donees)	4920	\$ 33,588
Total expenditures (excluding gifts to qualified donees) (add lines 4860, 4810, and 4920).	4950	\$ 33,588
Of the amount at line 4950:		
Total expenditures on charitable activities	5000	\$ 33,531
Total expenditures on management and administration	5010	\$ 256
Total amount of gifts made to all qualified donees.	5050	\$ 200
Total expenditures (add lines 4950 and 5050)	5100	\$ 33,788

Schedule “C”

Once A Guardsman, Always A Guardsman

level of realism of training.

In conclusion, almost all of the Guards who participated in SG16 had the opportunity to train and command at least at their level. More often than not they acted up one or several ranks. MCpl Williams-Hamao-

ui, for example, fulfilled the role of Platoon Warrant throughout the second week. Overall the training goals for the Guards was achieved and opportunities to train with different equipment with different units were taken full advantage of.



Notice of Motion

From Kevin MacLean, Member at Large

Once a Guardsman Always a Guardsman

Introduction

The term “Once a Guardsman Always a Guardsman” is often coined however many Guardsman fade off the radar of the Association when they no longer pay dues. The Regimental Association is the organization whose roll it is to maintain contact with and encourage all Guardsmen to remain affiliated with the greater Regimental family.

During the 21 March 2017 meeting of the executive, there was discussion on how to both increase the membership and simplify the administration of membership. It was felt that the paying of dues by non-serving members was an obstacle for many and was difficult to track, administer and collect dues.

Costs associated with membership dues were in large part used to cover postage for the Guards Star. As the Guards Star is for the most part distributed via email/website, and most events are user pay the thought within the executive was that we eliminate dues for all past serving members and compensate for the loss in revenue by using other streams such as fundraising, voluntary donations and subscriptions for user pay events such as the Reunion Dinner and Guards Ball if need be.

Proposed Motions

Motion to amend Para 8 of the bylaws regarding Ordinary Members:

The current para 8.1 states “Ordinary membership is open to all persons serving, or who have served, with the Governor General’s Foot Guards or other Guards Regiments”

Motion to strike this para and replace with:

8 Ordinary Members

8.1 Ordinary members comprise both Serving Members of the Governor General’s Foot Guards, and Non-Serving Members of the Regimental Family.

8.2 Serving Members are those that are presently on strength of the Governor General’s Foot Guards. Membership fees shall be assessed annually based on the parade state at the time of the AGM against the three rank based social clubs.

8.3 Non-Serving Members include all persons presently serving with other Guards Regiments, those who have served with the Governor General’s Foot Guards or other Guards Regiments. Upon outclearance from the Regiment, members will transfer from the Serving Membership to the Non-Serving Membership role.

8.4 Application for non-serving membership shall be accompanied with evidence of qualifying service be either the applicant or their sponsor. Upon approval of the Executive Committee, their names shall be sent to the membership prior to the next General Meeting for approval. Upon approval, members shall be granted voting privileges

Seconded by:

Follow on Motion to amend Para 9 Life Members:

The current para 9.1 states “Life membership may be granted to a member of the Association on payment of a lump sum of money after having reached the age of sixty-five (65) years. Life Members granted by the GGFG Association (pre 2006) will be honoured with Life Memberships in the Regimental Association.” As

only Serving Members will now be assessed dues, this para no longer is applicable.

Motion to amend Para 9 Life Members to read:

9. Life Members

9.1 Life Membership prior to 2017 was granted to a member of the Association on payment of a lump sum of money after having reached the age of sixty-five (65) years. As of 2017 membership fees were no longer assessed against

non-serving members and therefore all Life Members were transferred to the "Non-Serving Member" list annotated "Pre-2017 Life Member".

9.2 Life Membership dues paid prior to 2017 shall not be refunded, however pre-2017 "Life Members" may still retain the title and any associated benefits or privileges afforded to such members.

Seconded:



Notice of Motion

From Michael Ward, Member at Large

Motion to amend the By Laws of the Governor General's Foot Guards Regimental Association to more precisely define how the assets of the Association may be invested.

Amend Para 23 - Add Sub Para 23.1.7 - "Investment Committee"

New Para 30: Investment Committee

30.1 Purpose: To support the Regimental Association in generating a beneficial rate of return on assets for the purpose of supporting the good works of the Association and Regimental family.

Membership:

- i. Chair – Honorary Lieutenant Colonel;
- ii. Member at Large - Sentry Fund Representative;
- iii. Member at Large – Association Member;
- iv. Member at Large - Association CFO; and
- v. Regimental Member at Large – Deputy Commanding Officer.

30.3 Included Assets:

- i. Assets of the Regimental Association General Funds as directed by the Executive;
- ii. The Legacy Fund;

iii. The Endowment Trust Fund (Sentry Fund); and

iv. 150th Anniversary Funds.

30.4 Investment Policy Statement

(1) This Investment Policy Statement applies to the Governor General's Foot Guards Regimental Association. The purpose of the Statement is to outline the policy with respect to types and balance of investments that may be held within the Association investment accounts (including investments for the General Account). Funds may be invested in investments on offer by licensed financial institutions used by the Association. The allocation of funds among asset classes has the greatest role in determining investment returns. Establishing the asset class allocation ranges and policy neutral percentages for each asset class will have the greatest determinant effect on the investment returns over the long run.

(2) Investment Committee. The Association Executive will form an Investment Committee consisting of the membership listed above to manage the investment accounts. The Investment Committee will instruct the Investment Advisor on the asset allocation of invested funds and will meet periodically to review and adjust holdings as necessary to achieve the investment objectives prescribed below. The Investment Committee will report to the Executive quarterly, and to the Association AGM annually on the performance of the investments and seek any

